

Board strategy meeting minutes

23 February 2023

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Minutes

Board strategy meeting

Time and venue

9.30am - Coram Campus

Date

23 February 2023

Attendees

Board/committee member

Ian Bauckham CBE	IB	Chair (Remuneration & HR + Curriculum Chair)
Sean Harford	SH	
Cassie Buchanan	CB	
Ramender Crompton	RB	
Henry de Zoete	HdZ	Product Chair
Louise Kirby	LK	FARC Chair
Matt Hood	MH	Chief Executive
Emma Beatty	EB	Operations Director

Oak National Academy

Ellie Ball	EIB	Board Secretary
Will Gayne	WG	Head of Product Strategy
Jonathan Dando	JD	School Support and External Relations Director
Tom Rose	TR	Education Director
John Roberts	JR	Product and Engineering Director

Attendees

Reka Budai	RB	Research and Evaluation Manager
Ian Kynnersley	IK	Head of Engineering
Emma McCrea	EM	Head of Curriculum Design

Observers

Stuart Miller	SM	Department for Education
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1. Welcome, apologies and declarations

- 1.1. The Chair welcomed attendees. There were no declarations of interest beyond those recorded in the register.

2. Strategy

- 2.1. MH introduced the item and confirmed that the Strategy document is a working draft document that has been in use in September 2022.
- 2.2. The Board reviewed the strategy document and made suggestion for amends to ensure clarity
- 2.3. The Board agreed the Strategy should be shared with Minister Gibb for comment rather than sign-off
- 2.4. The Board recommended including equality objectives within the KPIs

ACTION: Oak to incorporate suggestions into Annual Plan

ACTION: Oak to share revised draft with Minister Gibb for comment

DECISION: The Board delegates final sign-off of Strategy to the Board Chair and CEO

3. Annual plan

- 3.1. MH introduced the item. The Board reviewed the 2023/2024 Annual Plan and made suggestions for amends.
- 3.2. The Board discussed the financial variance KPI and suggested amending to '2% variance at P6', subject to the resolution of ongoing finance system issues.
- 3.3. The Board suggested removing the KPI related to Risk Management

ACTION: Oak to remove the Risk KPI

ACTION: Oak to amend finance KPI to '2% variation by P6, subject to the resolution of ongoing finance issues.

DECISION: The Board delegates sign-off of the Annual Plan to the Board Chair and CEO

4. Showcases

- 4.1. Members of the Oak team presented showcases to Board, explaining how quality is ensured throughout the curriculum, product and user research

[The meeting ended at 12:45]



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